

Montour Falls Memorial Library • Board Meeting Agenda
Wednesday, April 23rd at 3pm • To compensate for March's postponement
Wednesday, April 23rd at 4:30pm • Board Meeting for April per usual schedule
*Requires board vote

- Approval of Minutes
- Public Expression
- Treasurer's Report
 - Credit Card Processing
- President's Report
 - Appoint staff*
- Committee Reports
 - Building & Grounds Committee
 - Finance/executive Committee
 - Fundraising/Grants/Community Relations Committee
 - Historical Records & Artifacts Committee
 - Personnel/ Nominating/Policies Committee
- Director's Report
 - Institute of Museum and Library Services funding and direct impacts
 - American Library Association (ALA)
 - Foundation for Southern Tier Libraries
 - STLS Spring CE
 - Computer/equipment upgrades
 - Southern Tier Library System (STLS) Proposed Cost Shares 2016-2028
 - Halco Update
 - Network Drops
 - Schuyler County Historical Society
 - Staff Reports
- Adjournment

THE UNIVERSITY OF CHICAGO
DIVISION OF THE PHYSICAL SCIENCES
DEPARTMENT OF PHYSICS
530 SOUTH EAST ASIAN AVENUE
CHICAGO, ILLINOIS 60607-7080

January 19, 1994

Dear Professor:

I am writing to you regarding the
proposal for a new research project.

The project is titled "The Role of
the Environment in the Development of the Brain."

The project is being funded by the
National Science Foundation.

The project is being led by Professor
John Doe, who is a member of the
Department of Psychology.

I am writing to you regarding the
proposal for a new research project.

The project is titled "The Role of the
Environment in the Development of the Brain."

The project is being funded by the
National Science Foundation.

The project is being led by Professor
John Doe, who is a member of the
Department of Psychology.

I am writing to you regarding the
proposal for a new research project.

The project is titled "The Role of the
Environment in the Development of the Brain."

The project is being funded by the
National Science Foundation.

The project is being led by Professor
John Doe, who is a member of the
Department of Psychology.

I am writing to you regarding the
proposal for a new research project.

Director's Report for February 2025 • Montour Falls Memorial Library
Meeting: Wednesday, March 26th • 4:30pm

- Staff Training with SoFLX Pride on 3/29 at Odessa Library followed by Saturday Night Pride Launch Party, 6-8pm and every last Saturday with shared locations. Details TBA.
- Memory Café with Odessa Library and Alzheimer's Association, 4/5 at 11:30am
- Doc Possum, 4/8 with Odessa Library for National Library Week
- Author Reading with Mary Rosenberger, 4/12 at 10am
- Science & Discovery Center, last Fridays through June at 11am
- Repair Café, 4/26 in Montour Falls and 5/3 in Hector, 10am - 2pm
- Veteran's Psychic Reading, 4/26 at 3:30 – 5pm
- Sunday, April 6th at 2pm – Waterways of Change: Women and the Erie Canal with Elizabeth Ferrell. Location: Montour Falls Fire Department
- Sunday, April 26th at Noon – Annual Meeting, Seneca Lake – Origins & Key History with Heather O'Grady- Evans. Location: Seneca Lodge. \$30/person
- Partnered with Schuyler Historical Society, Watkins Library, Odessa Library and Seneca Lake Pure Waters Association for 2025 Talkin' History! With Dr. Gary Emerson

Services & Resources

- NEW: Kanopy for streaming and Mango Languages
- Computer Use; printing/copies \$0.25 per side; scan to email is free
- Compost drop spot
- Med Project envelopes for safe med disposal; COVID test kits; xylazine test kits
- Library cardholders from STLS member libraries can utilize any of the 48 libraries in Schuyler, Chemung, Yates, Alleghany, and Steuben Counties.
- Libby for free digital content; STARCcat to browse the entire STLS collection, place holds, renew, and more
- NOVELny for eResources to all New York residents including Legal Forms, Gale databases, encyclopedias, collections and more
- JobNow, Peterson's Test Prep, Ground News
- Tech support and meeting space available by appointment

Respectfully submitted by Jessica Westlake • March 26th, 2025

THE HISTORY OF THE CITY OF BOSTON

The history of the city of Boston is a subject of great interest and importance. It is a city of many centuries, and its history is full of interesting events. The city was founded in 1630, and since that time it has grown to be one of the largest and most important cities in the United States. It has been the seat of many important events, and it has played a large part in the history of the country. The city has a rich and varied history, and it is a city that is full of life and interest. It is a city that is proud of its past, and it is a city that is looking to the future with confidence and hope.

THE FOUNDING OF THE CITY

The city of Boston was founded in 1630, and since that time it has grown to be one of the largest and most important cities in the United States. It has been the seat of many important events, and it has played a large part in the history of the country. The city has a rich and varied history, and it is a city that is full of life and interest. It is a city that is proud of its past, and it is a city that is looking to the future with confidence and hope.

THE GROWTH OF THE CITY

**STLS Integrated Library System (ILS)
Operating Budget - 2026**

	Income/Expenses	Descriptions
Income		
4723 · Member Library Cost Share	\$ 439,776	2026 ILS Cost Share from Member Libraries
Total Income	\$ 439,776	
**Expense		
5100 · Salaries	\$ 247,862	1 FT ILS Manager, 1 FT IT Specialist, 1 FT ILS Specialist and 2 PT ILS Specialists
5150 · Personnel Benefits	\$ 68,997	1 FT ILS Manager, 1 FT IT Specialist, 1 FT ILS Specialist and 2 PT ILS Specialists
5204 · STLS Software & Small Equipment	\$ 15,307	*Updated equipment and software licenses for Workflows and STARCat servers and workstations
5205 · Maintenance Contracts & Leases	\$ 1,800	Recurring annual maintenance and security contracts for ILS server support
5407 · Integrated Library System	\$ 83,430	Annual contract cost with SirsiDynix
5408 · Platform Fees & Licenses	\$ 7,281	B&T cataloging records, security licenses for servers and standalone ILS workstations
5409 · STLS Telephone/Internet	\$ 1,260	Annual internet costs to maintain ILS server environment
5424 · Conference Registration	\$ 7,500	Training for ILS-specific STLS staff (SirsiDynix Conference)
5430 · Office Supplies	\$ 250	Office supplies
5451 · Building Maintenance & Repairs	\$ 3,111	2026 maintenance and repairs to generator for protecting server environment
5454 · Commercial Insurance	\$ 2,978	Cyber security insurance for STLS and member libraries
Total Expense	\$ 439,776	

*Library System secures Erate funding to offset equipment costs. True cost is roughly \$36,740 per year for three years (\$110,220)

**Cost Share Proposal 2026-2028 assumes a 4% increase in expenses for 2027 and 2028

2026 - 2028 Proposed ILS Cost Share Contributions for Member Libraries - Southern Tier Library System

Library	Workflows Access Fee: Includes 1 Workflow Station per Library	# of Additional Workflows Stations Per Library	Cost of Additional Workflow Stations (\$402 per Station)	2024 Library Circulation	2026 Cost Per Transaction based on 2024 Figures (\$ 402 Per Transaction)		Total 2026 Cost Share Based on Formula	Total 2023 Cost Share Invoice Based on Formula	Percent Change from 2025 - 2026	Dollar Change from 2025 - 2026	*Equitable Adjustment for 2025 - 2026	Total 2026 Cost Share Invoice	Percent Increase 2025 - 2027	Total 2027 Cost Share Invoice	Percent Increase 2027-2028 Share Invoice	Total 2028 Cost Share Invoice				
					2026 Cost Per Transaction	Formula														
Fillmore	\$ 2,081	1	\$ 402	43,103	\$ 17,543	\$ 20,026	\$ 7,933	152%	\$ 666			8,500	4%	\$ 8,978	4%	\$ 9,354				
Montour Falls	\$ 2,081	4	\$ 1,608	7,386	\$ 3,006	\$ 6,695	\$ 3,281	104%	\$ 276			3,556	4%	\$ 3,712.66	4%	\$ 3,872				
Angelica	\$ 2,081	1	\$ 402	6,452	\$ 2,626	\$ 5,109	\$ 3,097	65%	\$ 229			2,273	4%	\$ 3,472	4%	\$ 3,621				
Rustville	\$ 2,081	0	\$ -	3,186	\$ 1,297	\$ 3,378	\$ 2,116	60%	\$ 157			2,273	4%	\$ 2,373	4%	\$ 2,475				
Watkins Glen	\$ 2,081	3	\$ 1,206	32,116	\$ 13,071	\$ 16,358	\$ 10,717	53%	\$ 793			11,511	4%	\$ 12,017	4%	\$ 12,554				
Wayland	\$ 2,081	3	\$ 1,206	20,896	\$ 8,505	\$ 11,792	\$ 7,860	50%	\$ 582			8,442	4%	\$ 8,813	4%	\$ 9,192				
Dundee	\$ 2,081	2	\$ 804	24,289	\$ 9,886	\$ 15,771	\$ 8,735	46%	\$ 559			9,294	4%	\$ 9,703	4%	\$ 10,120				
Cuba	\$ 2,081	3	\$ 1,206	30,132	\$ 12,500	\$ 15,787	\$ 11,099	42%	\$ 710			11,810	4%	\$ 12,329	4%	\$ 12,860				
Prattsburgh	\$ 2,081	1	\$ 402	6,132	\$ 2,496	\$ 4,979	\$ 3,558	40%	\$ 228			3,785	4%	\$ 3,952	4%	\$ 4,122				
Canastota	\$ 2,081	1	\$ 402	8,240	\$ 3,354	\$ 5,837	\$ 4,248	37%	\$ 303			4,520	4%	\$ 4,719	4%	\$ 4,922				
Richburg	\$ 2,081	0	\$ -	10,478	\$ 4,265	\$ 6,346	\$ 4,737	34%	\$ 272			5,040	4%	\$ 5,262	4%	\$ 5,488				
Addison	\$ 2,081	2	\$ 804	6,005	\$ 2,444	\$ 5,329	\$ 4,013	33%	\$ 257			4,270	4%	\$ 4,458	4%	\$ 4,650				
Hornell	\$ 2,081	2	\$ 2,010	29,748	\$ 12,107	\$ 16,198	\$ 12,625	28%	\$ 682			13,307	4%	\$ 13,882	4%	\$ 14,490				
Artpark	\$ 2,081	0	\$ -	17,59	\$ 716	\$ 2,797	\$ 2,203	27%	\$ 119			2,322	4%	\$ 2,425	4%	\$ 2,529				
Alfred	\$ 2,081	1	\$ 402	10,909	\$ 4,440	\$ 6,923	\$ 5,478	26%	\$ 296			5,774	4%	\$ 6,028	4%	\$ 6,287				
Belfast	\$ 2,081	2	\$ 804	8,992	\$ 3,619	\$ 6,504	\$ 5,159	26%	\$ 266			5,438	4%	\$ 5,677	4%	\$ 5,921				
Scio	\$ 2,081	0	\$ -	3,213	\$ 1,308	\$ 3,389	\$ 2,688	25%	\$ 145			2,833	4%	\$ 2,958	4%	\$ 3,085				
Bath	\$ 2,081	8	\$ 3,216	33,191	\$ 13,509	\$ 18,806	\$ 14,935	26%	\$ 806			15,742	4%	\$ 16,454	4%	\$ 17,141				
Whitesville	\$ 2,081	0	\$ -	3,832	\$ 1,560	\$ 3,641	\$ 2,975	22%	\$ 161			3,136	4%	\$ 3,274	4%	\$ 3,414				
Middlesex*	\$ 2,081	0	\$ -	12,001	\$ 488	\$ 2,569	\$ 2,116	21%	\$ 114			2,230	4%	\$ 2,329	4%	\$ 2,429				
Jasper	\$ 2,081	0	\$ -	3,389	\$ 1,379	\$ 3,460	\$ 2,854	21%	\$ 154			3,009	4%	\$ 3,141	4%	\$ 3,276				
Peim Van	\$ 2,081	8	\$ 3,216	65,415	\$ 26,624	\$ 31,921	\$ 26,724	19%	\$ 1,176			27,902	4%	\$ 29,127	4%	\$ 30,380				
Friendship	\$ 2,081	1	\$ 402	5,446	\$ 2,217	\$ 4,700	\$ 3,987	18%	\$ 175			4,162	4%	\$ 4,346	4%	\$ 4,532				
Corning	\$ 2,081	17	\$ 6,834	13,219	\$ 5,3813	\$ 62,728	\$ 53,365	18%	\$ 2,348			55,713	4%	\$ 58,165	4%	\$ 60,666				
Pulteney	\$ 2,081	1	\$ 402	3,782	\$ 1,539	\$ 4,022	\$ 3,472	16%	\$ 153			3,625	4%	\$ 3,784	4%	\$ 3,947				
Chenungwy Cty (6 libraries)	\$ 12,486	38	\$ 15,276	252,260	\$ 102,670	\$ 130,432	\$ 112,968	15%	\$ 4,971			117,938	4%	\$ 123,127	4%	\$ 128,472				
Wellsville	\$ 2,081	10	\$ 4,020	44,804	\$ 16,235	\$ 24,336	\$ 21,761	12%	\$ 957			22,718	4%	\$ 23,718	4%	\$ 24,738				
Odessa	\$ 2,081	2	\$ 804	41,23	\$ 1,678	\$ 4,553	\$ 3,518	11%	\$ 181			4,297	4%	\$ 4,486	4%	\$ 4,679				
Andover	\$ 2,081	1	\$ 402	34,16	\$ 1,390	\$ 3,873	\$ 3,318	10%	\$ 155			3,673	4%	\$ 3,834	4%	\$ 3,999				
Branchport	\$ 2,081	1	\$ 402	7,118	\$ 2,897	\$ 5,380	\$ 5,129	5%	\$ 226			5,355	4%	\$ 5,590	4%	\$ 5,831				
Avoca	\$ 2,081	1	\$ 402	4,515	\$ 1,838	\$ 4,321	\$ 4,180	3%	\$ 184			4,363	4%	\$ 4,555	4%	\$ 4,751				
Cocheco	\$ 2,081	1	\$ 402	81,79	\$ 3,229	\$ 5,812	\$ 5,648	3%	\$ 249			5,896	4%	\$ 6,156	4%	\$ 6,421				
Little Genesee	\$ 2,081	0	\$ -	16,56	\$ 674	\$ 2,755	\$ 2,701	2%	\$ 119			2,819	4%	\$ 2,943	4%	\$ 3,070				
Greenwood -RC-NA*	\$ 2,081	0	\$ -	44,45	\$ 59	\$ 2,140	\$ 2,116	1%	\$ 93			2,209	4%	\$ 2,306	4%	\$ 2,406				
Almond	\$ 2,081	1	\$ 402	4,429	\$ 1,803	\$ 4,266	\$ 4,320	-1%	\$ 147			4,467	4%	\$ 4,664	4%	\$ 4,864				
Canseraaga	\$ 2,081	0	\$ -	17,49	\$ 712	\$ 2,793	\$ 2,837	-2%	\$ 96			2,934	4%	\$ 3,063	4%	\$ 3,194				
Hammondsport	\$ 2,081	4	\$ 1,608	16,784	\$ 6,331	\$ 10,520	\$ 10,773	-2%	\$ 366			11,139	4%	\$ 11,629	4%	\$ 12,129				
Hector -RC	\$ 2,081	1	\$ 402	12,89	\$ 525	\$ 3,008	\$ 3,080	-2%	\$ 105			3,185	4%	\$ 3,325	4%	\$ 3,468				
Howard	\$ 2,081	0	\$ -	40,17	\$ 1,635	\$ 3,716	\$ 3,913	-5%	\$ 133			4,046	4%	\$ 4,224	4%	\$ 4,406				
Atlanta	\$ 2,081	1	\$ 402	17,06	\$ 694	\$ 3,177	\$ 3,495	-9%	\$ 119			3,614	4%	\$ 3,773	4%	\$ 3,935				
Rushford	\$ 2,081	1	\$ 402	35,87	\$ 1,460	\$ 3,943	\$ 4,685	-16%	\$ 159			4,845	4%	\$ 5,058	4%	\$ 5,275				
Savona	\$ 2,081	0	\$ -	34,13	\$ 1,389	\$ 3,470	\$ 4,311	-19%	\$ 147			4,457	4%	\$ 4,653	4%	\$ 4,853				
Bolivar	\$ 2,081	1	\$ 402	2,87	\$ 972	\$ 3,455	\$ 4,465	-23%	\$ 152			4,617	4%	\$ 4,820	4%	\$ 5,027				
Belmont	\$ 2,081	1	\$ 402	2,855	\$ 1,166	\$ 3,649	\$ 5,403	-32%	\$ 184			5,587	4%	\$ 5,833	4%	\$ 6,084				
TOTAL	\$ 101,971	128	\$ 51,456	870,432	\$ 354,266	\$ 507,693	\$ 419,395	-30%	\$ 20,381			439,776	4%	\$ 459,127	4%	\$ 478,989				
					Annual Increase in Support for STLs to Maintain IIS for Member Libraries												\$ 20,381	5%		
					Annual Percentage Increase												\$ 19,350	4%		
																	\$ 19,742	4%		

Potential ILS Cost Share Impacts for Adding ILS Communication Services (Voice, Text, Email) for 2026 - 2028
Southern Tier Library System

Fillmore	\$	8,600	\$	8,916	\$	316	\$	9,198	\$	598	\$	8,897	\$	297
	Share Invoice										Marketing Invoice			
Total 2026 Cost	\$	3,556	\$	3,687	\$	131	\$	3,803	\$	247	\$	3,679	\$	123
	Patron Point Invoice										Community Engagement Platform (CEP) 2026 Cost Share			
Dollor	Difference from 2026 Cost Share										Dollor	Difference from 2026 Cost Share		
Wayland	\$	8,442	\$	8,752	\$	311	\$	9,028	\$	587	\$	8,733	\$	292
Watkins Glen	\$	11,511	\$	11,934	\$	424	\$	12,311	\$	800	\$	11,909	\$	398
Rushville	\$	2,273	\$	2,356	\$	84	\$	2,431	\$	158	\$	2,351	\$	79
Prattsburgh	\$	3,785	\$	3,925	\$	139	\$	4,049	\$	263	\$	3,916	\$	131
Cuba	\$	11,810	\$	12,244	\$	435	\$	12,631	\$	821	\$	12,218	\$	408
Richburg	\$	4,520	\$	4,686	\$	166	\$	4,834	\$	314	\$	4,676	\$	156
Addison	\$	4,270	\$	4,427	\$	157	\$	4,567	\$	297	\$	4,418	\$	148
Arkport	\$	2,322	\$	2,408	\$	85	\$	2,484	\$	161	\$	2,403	\$	80
Alfred	\$	5,774	\$	5,986	\$	212	\$	6,175	\$	401	\$	5,973	\$	200
Belfast	\$	5,438	\$	5,638	\$	200	\$	5,816	\$	378	\$	5,626	\$	188
Scio	\$	2,833	\$	2,937	\$	104	\$	3,030	\$	197	\$	2,931	\$	98
Bath	\$	15,742	\$	16,321	\$	579	\$	16,836	\$	1,094	\$	16,286	\$	544
Whitesville	\$	3,136	\$	3,251	\$	115	\$	3,354	\$	218	\$	3,244	\$	108
Middlesex*	\$	2,230	\$	2,312	\$	82	\$	2,385	\$	155	\$	2,308	\$	77
Jasper	\$	3,009	\$	3,119	\$	111	\$	3,218	\$	209	\$	3,113	\$	104
Penn Yan	\$	27,900	\$	28,927	\$	1,027	\$	29,839	\$	1,939	\$	28,865	\$	965
Friendship	\$	4,162	\$	4,316	\$	153	\$	4,452	\$	289	\$	4,306	\$	144
Corning	\$	55,713	\$	57,764	\$	2,050	\$	59,586	\$	3,873	\$	57,640	\$	1,927
Pulteney	\$	3,625	\$	3,758	\$	133	\$	3,876	\$	252	\$	3,750	\$	125
Chemung Cty (6 libraries)	\$	117,938	\$	122,278	\$	4,340	\$	126,136	\$	8,198	\$	122,017	\$	4,079
Wellsville	\$	22,718	\$	23,555	\$	836	\$	24,298	\$	1,579	\$	23,504	\$	786
Odessa	\$	4,297	\$	4,456	\$	158	\$	4,596	\$	299	\$	4,446	\$	149
Andover	\$	3,673	\$	3,808	\$	135	\$	3,928	\$	255	\$	3,800	\$	127
Branchport	\$	5,355	\$	5,552	\$	197	\$	5,727	\$	372	\$	5,540	\$	185
Avoca	\$	4,363	\$	4,524	\$	161	\$	4,667	\$	303	\$	4,514	\$	151
Cohocton	\$	5,896	\$	6,113	\$	217	\$	6,306	\$	410	\$	6,100	\$	204
Little Genesee	\$	2,819	\$	2,923	\$	104	\$	3,015	\$	196	\$	2,917	\$	98
Greenwood - RC-NA*	\$	2,209	\$	2,291	\$	81	\$	2,363	\$	154	\$	2,286	\$	76
Almond	\$	4,467	\$	4,631	\$	164	\$	4,777	\$	311	\$	4,621	\$	154
Canaseraga	\$	2,934	\$	3,041	\$	108	\$	3,137	\$	204	\$	3,035	\$	101
Hammondsport	\$	11,139	\$	11,549	\$	410	\$	11,913	\$	774	\$	11,524	\$	385
Hector - RC	\$	3,185	\$	3,302	\$	117	\$	3,407	\$	221	\$	3,295	\$	110
Howard	\$	4,046	\$	4,195	\$	149	\$	4,327	\$	281	\$	4,186	\$	140
Atlanta	\$	3,614	\$	3,747	\$	133	\$	3,865	\$	251	\$	3,739	\$	125
Rushford	\$	4,845	\$	5,023	\$	178	\$	5,181	\$	337	\$	5,012	\$	168
Savona	\$	4,457	\$	4,621	\$	164	\$	4,767	\$	310	\$	4,611	\$	154
Bolivar	\$	4,617	\$	4,787	\$	170	\$	4,938	\$	321	\$	4,776	\$	160
Belmont	\$	5,587	\$	5,793	\$	206	\$	5,975	\$	388	\$	5,780	\$	193
TOTAL	\$	439,776	\$	455,961	\$	16,185	\$	470,346	\$	30,570	\$	454,986	\$	15,210
Patron Point through Springshare: https://www.springshare.com/patronpoint														
Message Bee through UNIQUE: https://uniquelibrary.com/messagebee/														
Community Engagement Platform (CEP) through SirsiDynix: https://www.sirsiidynix.com/community-engagement-platform/														

Addition of
Community
Engagement
Platform (CEP)
Invoice

Dollar
Difference from
2026 Cost Share
Invoice

Addition of
Message Bee
Invoice

Dollar
Difference from
2026 Cost Share
Invoice

Addition of
Patron Point
Invoice

Dollar
Difference from
2026 Cost Share
Invoice

Total 2026 Cost
Share Invoice

2026 - 2028 DAC Proposed Digital Library Contributions for Member Libraries - Southern Tier Library System

	2021 Digital Circulation (Override)	2024 Digital Circulation (Override)	Equitable Distribution Percentage Increase (2021 vs. 2024 Transactions)	Actual Digital Circulation Percentage Change 2021 - 2024	*2025 Digital Library Contribution Invoice	**2026 Digital Library Contribution Invoice	***2027 Digital Library Contribution Invoice	****2028 Digital Library Contribution Invoice	Increase Over 2027	Notes:
Middlesex	4	151	5%	3675%	\$ 80	\$ 84	\$ 86	\$ 87	2	
Rushville	5	119	5%	2280%	\$ 80	\$ 84	\$ 86	\$ 87	2	
Arkport	59	593	5%	905%	\$ 80	\$ 84	\$ 86	\$ 87	2	
Atlanta	31	269	5%	768%	\$ 110	\$ 116	\$ 118	\$ 120	2	
Greenwood - RC	20	165	5%	725%	\$ 80	\$ 84	\$ 86	\$ 87	2	
Little Genesee	138	437	5%	217%	\$ 80	\$ 84	\$ 86	\$ 87	2	
Belmont	365	1,088	5%	198%	\$ 386	\$ 405	\$ 413	\$ 421	8	2. ** TBD
Addison	1357	3,333	5%	146%	\$ 936	\$ 983	\$ 1,003	\$ 1,023	20	
Scho	383	824	5%	115%	\$ 296	\$ 311	\$ 317	\$ 324	6	
Jasper	565	1,158	5%	105%	\$ 808	\$ 848	\$ 865	\$ 883	17	
Canaseraga	396	796	5%	101%	\$ 106	\$ 111	\$ 114	\$ 116	2	
Angelica	1097	2,156	4%	97%	\$ 691	\$ 719	\$ 733	\$ 748	15	3. *** TBD
Whitesville	914	1,707	4%	87%	\$ 825	\$ 858	\$ 875	\$ 893	18	
Almond	517	947	4%	83%	\$ 723	\$ 752	\$ 767	\$ 782	15	
Montour Falls	1279	2,250	4%	76%	\$ 578	\$ 601	\$ 613	\$ 625	12	
Concho	566	972	4%	72%	\$ 254	\$ 264	\$ 270	\$ 275	5	4. **** TBD
Alfred	2734	4,664	4%	71%	\$ 2,364	\$ 2,458	\$ 2,507	\$ 2,558	50	
Bolivar	903	1,492	4%	65%	\$ 966	\$ 1,004	\$ 1,024	\$ 1,045	20	5. STIS will pay \$12,000 annually to cover Override platform fees as part of this spending plan, contribute \$5,000 annually to content from 2026 - 2028, and coordinate Override contracts and purchasing in partnership with the STIS Digital Advisory Group and Selecting
Hector - RC	632	1,019	4%	61%	\$ 299	\$ 311	\$ 317	\$ 323	6	
Rushford	1022	1,625	4%	59%	\$ 687	\$ 715	\$ 729	\$ 743	15	
Corning	36868	55,147	3%	50%	\$ 32,595	\$ 33,573	\$ 34,245	\$ 34,929	685	
Penn Yan	13071	19,017	3%	45%	\$ 9,724	\$ 10,016	\$ 10,216	\$ 10,420	204	
Bath	6093	8,844	3%	45%	\$ 5,907	\$ 6,085	\$ 6,206	\$ 6,330	124	6. STIS will work with the Directors Advisory Council in 2028 to review the current Digital Library Contributions spending plan and develop a new plan for 2029 - 2031.
Andover	1379	1,998	3%	45%	\$ 681	\$ 701	\$ 716	\$ 730	14	
Hammondsport	4808	6,938	3%	44%	\$ 3,095	\$ 3,188	\$ 3,252	\$ 3,317	64	
Canisteo	955	1,366	3%	43%	\$ 811	\$ 836	\$ 853	\$ 870	17	
Belfast	1711	2,428	3%	42%	\$ 1,168	\$ 1,203	\$ 1,227	\$ 1,251	25	
Cuba	486	679	3%	40%	\$ 183	\$ 189	\$ 193	\$ 195	4	
Hornell	5186	7,087	3%	37%	\$ 3,701	\$ 3,812	\$ 3,888	\$ 3,966	78	
Wayland	3546	4,811	3%	37%	\$ 4,434	\$ 4,567	\$ 4,658	\$ 4,751	93	
Wellsville	10801	14,496	3%	34%	\$ 7,900	\$ 8,137	\$ 8,300	\$ 8,466	166	
Branchport	2743	3,672	3%	34%	\$ 2,627	\$ 2,706	\$ 2,760	\$ 2,815	55	
Watkins Glen	6083	8,116	3%	33%	\$ 4,225	\$ 4,352	\$ 4,439	\$ 4,528	89	
Chemung County (6 libraries)	52373	68870	3%	31%	\$ 33,828	\$ 34,843	\$ 35,539	\$ 36,250	711	
Pulterey	979	1,260	3%	29%	\$ 662	\$ 682	\$ 696	\$ 710	14	
Odessa	907	1,124	3%	24%	\$ 520	\$ 535	\$ 546	\$ 557	11	
Fillmore	5210	6,441	3%	24%	\$ 2,579	\$ 2,656	\$ 2,709	\$ 2,764	54	
Savona	1151	1,398	3%	21%	\$ 971	\$ 1,000	\$ 1,020	\$ 1,041	20	
Avoca	709	740	2%	4%	\$ 631	\$ 644	\$ 657	\$ 670	13	
Friendship	511	533	2%	4%	\$ 85	\$ 87	\$ 89	\$ 90	2	
Richtburg	582	582	1%	-4%	\$ 1,269	\$ 1,282	\$ 1,307	\$ 1,333	26	
Dundee	3502	3,295	1%	-6%	\$ 3,635	\$ 3,671	\$ 3,745	\$ 3,820	75	
Howard	649	599	1%	-8%	\$ 270	\$ 273	\$ 278	\$ 284	6	
TOTAL	1,7885	252403		41%	\$ 135,087	\$ 139,164	\$ 141,947	\$ 144,786	2,839	

Director's Report for February 2025 • Montour Falls Memorial Library
Meeting: Wednesday, March 26th • 4:30pm

Circulation	February 2025	January 2025
Digital Collection Circ	261	N/A
Physical Circ	503	558
TOTAL CIRC	764	558+
Operations		
Patrons/Library Visits	711	694
Visitors/Tourists	34	12
Volunteer Hours	26.5	25
Computer Use	38	34
Printing/Copies	12	12
Meeting Space Non-Library	12	19
Wireless Use (Unique)	51	48
New User Registration	7	10
Holds Placed in STARCat	41	28
Holds Received	59	91
Holds Filled	164	175
New Items Added	153	15
Website Unique Users	165	155

Operations / Internal Projects / Facility

- Library hours: Sun/Mon CLOSED; Tuesday 11 am – 5pm, Wednesday 3pm – 7pm, Thursday 11 am – 5pm, Friday 11 am 5pm, Saturday 11 am – 3pm
- Create additional staff/volunteer workspace and spring cleaning
- Program details available upon request; totals reflected in the Annual Report
- Network drops with STLS; removed unnecessary equipment
- National Library Week, April 6-12; National Library Workers Day is April 8
- Outreach to HeadStart increased

Grants & Funding

- Foundation for Southern Tier Libraries Grant for patron computer \$1700; grant is open for 2025 season
- Construction Aid - \$53,813
- Applied for Libraries Transforming Communities: Accessible Small and Rural Communities

Upcoming Programs & Events

- Fantasy Book Club last Tuesdays at 6pm
- Storytime Friday at 11 am
- Movie Night with OPWDD
- Game Nights 2nd & 4th Wednesdays, Dungeons & Dragons 1st & 3rd Saturdays

Montour Falls Memorial Library

Statement of Activity

February 2025

	TOTAL		
	FEB 2025	FEB 2024 (PY)	CHANGE
Revenue			
4100 Fundraising			
4102 Donations - General		110.00	-110.00
Total 4100 Fundraising		110.00	-110.00
4500 Interest	225.83	147.61	78.22
Total Revenue	\$225.83	\$257.61	\$-31.78
GROSS PROFIT	\$225.83	\$257.61	\$-31.78
Expenditures			
5000 Payroll Exp - General			
5010 Library Director - Gener	4,080.00	4,375.00	-295.00
5030 Library Assistant - Gen	4,596.80	3,150.00	1,446.80
Total 5000 Payroll Exp - General	8,676.80	7,525.00	1,151.80
5200 Payroll Taxes			
5210 Payroll Taxes General			
5211 Social Security - Genera	537.96	466.55	71.41
5212 Medicare General	125.81	109.12	16.69
5213 NYS Unemployment Tax - General	175.70	152.38	23.32
5214 NYS Re-employment Tax - General	6.50	5.65	0.85
Total 5210 Payroll Taxes General	845.97	733.70	112.27
Payroll Taxes General Li	0.01	0.00	0.01
Total 5200 Payroll Taxes	845.98	733.70	112.28
6000 Employee Expense	718.36	426.65	291.71
6100 Collections			
6110 Print Material General	2,285.21	644.82	1,640.39
6130 Electronic Materials Gen		154.68	-154.68
Total 6100 Collections	2,285.21	799.50	1,485.71
6200 Operations & Maint.			
6220 Utilities	730.28	250.75	479.53
Total 6200 Operations & Maint.	730.28	250.75	479.53
6300 Office Supplies	27.00	26.60	0.40
6300.03 Other	34.63	132.67	-98.04
Total 6300 Office Supplies	61.63	159.27	-97.64
6325 Cleaning			
6325.01 Labor		360.00	-360.00
6325.02 Supplies		1.06	-1.06
Total 6325 Cleaning		361.06	-361.06
6400 Telecom/Internet/Phone	55.94	55.76	0.18

Montour Falls Memorial Library

Statement of Activity

February 2025

	TOTAL		CHANGE
	FEB 2025	FEB 2024 (PY)	
6600 Accounting Fees			
6601 Bookkeeper	97.50	240.00	-142.50
Total 6600 Accounting Fees	97.50	240.00	-142.50
6800 Technology/Software	125.28	39.72	85.56
6900 Program Expenses			
6910 Program Exp - General	221.64	1,000.00	-778.36
6920 Program Exp- Early Lit		100.00	-100.00
Total 6900 Program Expenses	221.64	1,100.00	-878.36
7100 Publicity/Advertising	50.00		50.00
Total Expenditures	\$13,868.62	\$11,691.41	\$2,177.21
NET OPERATING REVENUE	\$-13,642.79	\$-11,433.80	\$-2,208.99
NET REVENUE	\$-13,642.79	\$-11,433.80	\$-2,208.99

Montour Falls Memorial Library

Statement of Activity

March 2025

	TOTAL		
	MAR 2025	MAR 2024 (PY)	CHANGE
Revenue			
4100 Fundraising			
4102 Donations - General	1,000.00	120.00	880.00
Total 4100 Fundraising	1,000.00	120.00	880.00
4500 Interest	233.32	148.56	84.76
Total Revenue	\$1,233.32	\$268.56	\$964.76
GROSS PROFIT	\$1,233.32	\$268.56	\$964.76
Expenditures			
5000 Payroll Exp - General			
5010 Library Director - Gener	4,080.00	3,875.00	205.00
5030 Library Assistant - Gen	3,726.88	2,997.00	729.88
Total 5000 Payroll Exp - General	7,806.88	6,872.00	934.88
5100 Payroll Exp - Early Lit			
5130 Library Assistant - Chil	119.34	0.00	119.34
Total 5100 Payroll Exp - Early Lit	119.34	0.00	119.34
5200 Payroll Taxes			
5210 Payroll Taxes General			
5211 Social Security - Genera	491.43	426.06	65.37
5212 Medicare General	114.93	99.64	15.29
5213 NYS Unemployment Tax - General	160.51	139.16	21.35
5214 NYS Re-employment Tax - General	5.95	5.14	0.81
Total 5210 Payroll Taxes General	772.82	670.00	102.82
Total 5200 Payroll Taxes	772.82	670.00	102.82
6000 Employee Expense		-581.00	581.00
6100 Collections			
6110 Print Material General	-19.53	1,348.55	-1,368.08
6130 Electronic Materials Gen	177.68	99.80	77.88
Total 6100 Collections	158.15	1,448.35	-1,290.20
6200 Operations & Maint.			
6220 Utilities		446.16	-446.16
Total 6200 Operations & Maint.		446.16	-446.16
6300 Office Supplies	26.80	26.60	0.20
6300.03 Other		80.19	-80.19
Total 6300 Office Supplies	26.80	106.79	-79.99
6325 Cleaning			
6325.01 Labor		360.00	-360.00
6325.02 Supplies		21.06	-21.06
Total 6325 Cleaning		381.06	-381.06
6400 Telecom/Internet/Phone	112.72	55.76	56.96

Montour Falls Memorial Library

Statement of Activity

March 2025

	TOTAL		CHANGE
	MAR 2025	MAR 2024 (PY)	
6500 Postage/Shipping	12.05		12.05
6600 Accounting Fees			
6601 Bookkeeper	187.50	232.50	-45.00
Total 6600 Accounting Fees	187.50	232.50	-45.00
6700 Equipment	79.00		79.00
6800 Technology/Software	38.88	144.72	-105.84
6900 Program Expenses			
6910 Program Exp - General	4.50	163.26	-158.76
Total 6900 Program Expenses	4.50	163.26	-158.76
Total Expenditures	\$9,318.64	\$9,939.60	\$-620.96
NET OPERATING REVENUE	\$-8,085.32	\$-9,671.04	\$1,585.72
NET REVENUE	\$-8,085.32	\$-9,671.04	\$1,585.72

Montour Falls Memorial Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - February, 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
4000 Tax Money		195,338.00	-195,338.00
4010 Copying/Printing	44.10	0.00	44.10
4100 Fundraising			
4101 Book Sales		1,500.00	-1,500.00
4102 Donations - General	172.76	3,000.00	-2,827.24
4104 Fundraising Other		10,000.00	-10,000.00
Total 4100 Fundraising	172.76	14,500.00	-14,327.24
4300 STLS Service Aid		1,500.00	-1,500.00
4500 Interest	498.79		498.79
Total Revenue	\$715.65	\$211,338.00	\$ -210,622.35
GROSS PROFIT	\$715.65	\$211,338.00	\$ -210,622.35
Expenditures			
5000 Payroll Exp - General			
5010 Library Director - Gener	8,120.00	146,294.00	-138,174.00
5030 Library Assistant - Gen	9,163.16		9,163.16
Total 5000 Payroll Exp - General	17,283.16	146,294.00	-129,010.84
5200 Payroll Taxes			
5210 Payroll Taxes General			
5211 Social Security - Genera	1,071.57	10,696.00	-9,624.43
5212 Medicare General	250.60		250.60
5213 NYS Unemployment Tax - General	349.98		349.98
5214 NYS Re-employment Tax - General	12.96		12.96
Total 5210 Payroll Taxes General	1,685.11	10,696.00	-9,010.89
Total 5200 Payroll Taxes	1,685.11	10,696.00	-9,010.89
6000 Employee Expense	2,076.36	5,490.00	-3,413.64
6100 Collections			
6110 Print Material General	3,200.50	8,026.00	-4,825.50
Total 6100 Collections	3,200.50	8,026.00	-4,825.50
6200 Operations & Maint.			
6210 Repairs/Facility Improve		1,000.00	-1,000.00
6220 Utilities	971.62	4,500.00	-3,528.38
6230 Insurance -General		2,100.00	-2,100.00
6240 Other	57.52	2,500.00	-2,442.48
Total 6200 Operations & Maint.	1,029.14	10,100.00	-9,070.86
6300 Office Supplies	54.00		54.00
6300.03 Other	34.63	2,500.00	-2,465.37
Total 6300 Office Supplies	88.63	2,500.00	-2,411.37
6325 Cleaning			
6325.01 Labor		3,000.00	-3,000.00
6325.02 Supplies		300.00	-300.00

Montour Falls Memorial Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - February, 2025

	ACTUAL	TOTAL	
		BUDGET	OVER BUDGET
Total 6325 Cleaning		3,300.00	-3,300.00
6400 Telecom/Internet/Phone	412.72	2,000.00	-1,587.28
6500 Postage/Shipping		500.00	-500.00
6600 Accounting Fees			
6601 Bookkeeper	270.00	2,500.00	-2,230.00
6602 Tax Preparation Fee		2,500.00	-2,500.00
Total 6600 Accounting Fees	270.00	5,000.00	-4,730.00
6700 Equipment		1,500.00	-1,500.00
6750 2022-2024 Construction Aid	27,752.40		27,752.40
6800 Technology/Software	281.88	2,582.00	-2,300.12
6801 ARC Tech Upgrades		3,000.00	-3,000.00
6900 Program Expenses			
6910 Program Exp - General	509.64	3,000.00	-2,490.36
Total 6900 Program Expenses	509.64	3,000.00	-2,490.36
7000 Continuing Edu.		2,000.00	-2,000.00
7100 Publicity/Advertising	100.16	600.00	-499.84
7200 Dues	113.00	750.00	-637.00
7300 STLS ISL Cost Shares	3,859.00	4,000.00	-141.00
Total Expenditures	\$58,661.70	\$211,338.00	\$ -152,676.30
NET OPERATING REVENUE	\$ -57,946.05	\$0.00	\$ -57,946.05
NET REVENUE	\$ -57,946.05	\$0.00	\$ -57,946.05

Montour Falls Memorial Library

Statement of Financial Position

As of February 28, 2025

	TOTAL		
	AS OF FEB 28, 2025	AS OF FEB 29, 2024 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1000 Cash			
1001 General Library Checking	1,585.25	34,169.68	-32,584.43
1001.01 Capital Improvement Account	2,522.19		2,522.19
Total 1001 General Library Checking	4,107.44	34,169.68	-30,062.24
1003 Visions Checking Account (deleted)	0.00	95.41	-95.41
1005 Visions Saving Account (deleted)	0.00	217,939.35	-217,939.35
1006 Petty Cash	100.00	100.00	0.00
1007 CCTC Now Account	205,802.27		205,802.27
Total 1000 Cash	210,009.71	252,304.44	-42,294.73
Total Bank Accounts	\$210,009.71	\$252,304.44	\$ -42,294.73
Total Current Assets	\$210,009.71	\$252,304.44	\$ -42,294.73
TOTAL ASSETS	\$210,009.71	\$252,304.44	\$ -42,294.73
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	711.10	1,003.44	-292.34
Total Accounts Payable	\$711.10	\$1,003.44	\$ -292.34
Credit Cards			
2010 CCTC - Credit Card	412.87	807.06	-394.19
Total Credit Cards	\$412.87	\$807.06	\$ -394.19
Other Current Liabilities			
2020 Mini Outreach Grant	900.00	900.00	0.00
2035 Restricted Grants			
2035.07 Havana Art Series - 2022	22.14	22.14	0.00
2035.09 Capital Improvements	2,522.19		2,522.19
Total 2035 Restricted Grants	2,544.33	22.14	2,522.19
2040 Payroll Liabilities	0.00		0.00
2040.01 Federal Withholding	42,775.24	26,365.48	16,409.76
2040.02 Social Security	-45,858.65	-32,559.21	-13,299.44
2040.03 Medicare	2,198.24	5,308.56	-3,110.32
2040.04 NYS Withholding	0.00	454.32	-454.32
2040.05 NYS Unemployment Tax	192.06	498.73	-306.67
2040.06 NYS Re-Employment Tax	93.25	93.25	0.00
Total 2040 Payroll Liabilities	-599.86	161.13	-760.99
Total Other Current Liabilities	\$2,844.47	\$1,083.27	\$1,761.20

Montour Falls Memorial Library

Statement of Financial Position

As of February 28, 2025

	TOTAL		
	AS OF FEB 28, 2025	AS OF FEB 29, 2024 (PY)	CHANGE
Total Current Liabilities	\$3,968.44	\$2,893.77	\$1,074.67
Total Liabilities	\$3,968.44	\$2,893.77	\$1,074.67
Equity			
3001 Opening Balance Equity Account	213,267.20	213,267.20	0.00
3002 Retained Earnings	50,720.12	63,357.98	-12,637.86
Net Revenue	-57,946.05	-27,214.51	-30,731.54
Total Equity	\$206,041.27	\$249,410.67	\$-43,369.40
TOTAL LIABILITIES AND EQUITY	\$210,009.71	\$252,304.44	\$-42,294.73

Montour Falls Memorial Library

Statement of Financial Position

As of March 31, 2025

	TOTAL		
	AS OF MAR 31, 2025	AS OF MAR 31, 2024 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1000 Cash			
1001 General Library Checking	5,923.33	23,831.21	-17,907.88
1001.01 Capital Improvement Account	2,522.19		2,522.19
Total 1001 General Library Checking	8,445.52	23,831.21	-15,385.69
1003 Visions Checking Account (deleted)	0.00	13,596.38	-13,596.38
1005 Visions Saving Account (deleted)	0.00	204,586.94	-204,586.94
1006 Petty Cash	100.00	100.00	0.00
1007 CCTC Now Account	192,535.59		192,535.59
Total 1000 Cash	201,081.11	242,114.53	-41,033.42
Total Bank Accounts	\$201,081.11	\$242,114.53	\$-41,033.42
Total Current Assets	\$201,081.11	\$242,114.53	\$-41,033.42
TOTAL ASSETS	\$201,081.11	\$242,114.53	\$-41,033.42
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	280.69	319.07	-38.38
Total Accounts Payable	\$280.69	\$319.07	\$-38.38
Credit Cards			
2010 CCTC - Credit Card	0.00	624.72	-624.72
Total Credit Cards	\$0.00	\$624.72	\$-624.72
Other Current Liabilities			
2020 Mini Outreach Grant	900.00	900.00	0.00
2035 Restricted Grants			
2035.07 Havana Art Series - 2022	22.14	22.14	0.00
2035.09 Capital Improvements	2,522.19		2,522.19
Total 2035 Restricted Grants	2,544.33	22.14	2,522.19
2040 Payroll Liabilities	651.11		651.11
2040.01 Federal Withholding	43,987.96	27,416.88	16,571.08
2040.02 Social Security	-46,841.51	-33,411.33	-13,430.18
2040.03 Medicare	1,968.38	5,109.28	-3,140.90
2040.04 NYS Withholding	-651.11	657.86	-1,308.97
2040.05 NYS Unemployment Tax	192.06	643.03	-450.97
2040.06 NYS Re-Employment Tax	93.25	93.25	0.00
Total 2040 Payroll Liabilities	-599.86	508.97	-1,108.83
Total Other Current Liabilities	\$2,844.47	\$1,431.11	\$1,413.36

Montour Falls Memorial Library

Statement of Financial Position

As of March 31, 2025

	TOTAL		
	AS OF MAR 31, 2025	AS OF MAR 31, 2024 (PY)	CHANGE
Total Current Liabilities	\$3,125.16	\$2,374.90	\$750.26
Total Liabilities	\$3,125.16	\$2,374.90	\$750.26
Equity			
3001 Opening Balance Equity Account	213,267.20	213,267.20	0.00
3002 Retained Earnings	50,720.12	63,357.98	-12,637.86
Net Revenue	-66,031.37	-36,885.55	-29,145.82
Total Equity	\$197,955.95	\$239,739.63	\$-41,783.68
TOTAL LIABILITIES AND EQUITY	\$201,081.11	\$242,114.53	\$-41,033.42

Montour Falls Memorial Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - March, 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
4000 Tax Money		195,338.00	-195,338.00
4010 Copying/Printing	44.10	0.00	44.10
4100 Fundraising			
4101 Book Sales		1,500.00	-1,500.00
4102 Donations - General	1,172.76	3,000.00	-1,827.24
4104 Fundraising Other		10,000.00	-10,000.00
Total 4100 Fundraising	1,172.76	14,500.00	-13,327.24
4300 STLS Service Aid		1,500.00	-1,500.00
4500 Interest	732.11		732.11
Total Revenue	\$1,948.97	\$211,338.00	\$ -209,389.03
GROSS PROFIT	\$1,948.97	\$211,338.00	\$ -209,389.03
Expenditures			
5000 Payroll Exp - General			
5010 Library Director - Gener	12,200.00	146,294.00	-134,094.00
5030 Library Assistant - Gen	12,890.04		12,890.04
Total 5000 Payroll Exp - General	25,090.04	146,294.00	-121,203.96
5100 Payroll Exp - Early Lit			
5130 Library Assistant - Chil	119.34		119.34
Total 5100 Payroll Exp - Early Lit	119.34		119.34
5200 Payroll Taxes			
5210 Payroll Taxes General			
5211 Social Security - Genera	1,563.00	10,696.00	-9,133.00
5212 Medicare General	365.53		365.53
5213 NYS Unemployment Tax - General	510.49		510.49
5214 NYS Re-employment Tax - General	18.91		18.91
Total 5210 Payroll Taxes General	2,457.93	10,696.00	-8,238.07
Total 5200 Payroll Taxes	2,457.93	10,696.00	-8,238.07
6000 Employee Expense	2,076.36	5,490.00	-3,413.64
6100 Collections			
6110 Print Material General	3,180.97	8,026.00	-4,845.03
6130 Electronic Materials Gen	177.68		177.68
Total 6100 Collections	3,358.65	8,026.00	-4,667.35
6200 Operations & Maint.			
6210 Repairs/Facility Improve		1,000.00	-1,000.00
6220 Utilities	971.62	4,500.00	-3,528.38
6230 Insurance -General		2,100.00	-2,100.00
6240 Other	57.52	2,500.00	-2,442.48
Total 6200 Operations & Maint.	1,029.14	10,100.00	-9,070.86
6300 Office Supplies	80.80		80.80
6300.03 Other	34.63	2,500.00	-2,465.37

Montour Falls Memorial Library

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - March, 2025

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
Total 6300 Office Supplies	115.43	2,500.00	-2,384.57
6325 Cleaning			
6325.01 Labor		3,000.00	-3,000.00
6325.02 Supplies		300.00	-300.00
Total 6325 Cleaning		3,300.00	-3,300.00
6400 Telecom/Internet/Phone	525.44	2,000.00	-1,474.56
6500 Postage/Shipping	12.05	500.00	-487.95
6600 Accounting Fees			
6601 Bookkeeper	457.50	2,500.00	-2,042.50
6602 Tax Preparation Fee		2,500.00	-2,500.00
Total 6600 Accounting Fees	457.50	5,000.00	-4,542.50
6700 Equipment	79.00	1,500.00	-1,421.00
6750 2022-2024 Construction Aid	27,752.40		27,752.40
6800 Technology/Software	320.76	2,582.00	-2,261.24
6801 ARC Tech Upgrades		3,000.00	-3,000.00
6900 Program Expenses			
6910 Program Exp - General	514.14	3,000.00	-2,485.86
Total 6900 Program Expenses	514.14	3,000.00	-2,485.86
7000 Continuing Edu.		2,000.00	-2,000.00
7100 Publicity/Advertising	100.16	600.00	-499.84
7200 Dues	113.00	750.00	-637.00
7300 STLS ISL Cost Shares	3,859.00	4,000.00	-141.00
Total Expenditures	\$67,980.34	\$211,338.00	\$-143,357.66
NET OPERATING REVENUE	\$-66,031.37	\$0.00	\$-66,031.37
NET REVENUE	\$-66,031.37	\$0.00	\$-66,031.37